



INTERNATIONAL CERTIFICATION SERVICES

5S Workplace Management

Why Do I need 5S?

5S represents 5 disciplines for maintaining a visual workplace. These are foundational to Kaizen and a manufacturing strategy based "Lean Manufacturing" concepts. 5S is the starting point for improvement activities that ensure any organization's survival.



Who Needs it?

5S is Workplace Management where the work area and workplace are organized and ritualized to minimize the loss of time and the use of movement. Originally part of Lean manufacturing philosophy (also known as the Toyota Production System), its principles for eliminating wasted time and unnecessary motion are universally applicable to everyone and every business.

5S an Overview

5S is much more than 'a place for everything and everything in its place'. 5S comprises five principles to make people highly efficient and effective in doing their work.

1. Sort: Keep near you only what you regularly use
2. Straighten: Find exactly what you need to use in less than 30 seconds
3. Shine: Have your workplace and equipment ready for immediate use
4. Standardize: Everyone does each job in the same way and is challenged to improve it



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5S Workplace Management

It is suitable for several types of organizational use, including the following:

- Everyone and all types of business benefit from having a 5S program. Manufacturing and industrial plants come to mind first, as those are the business that can realize the greatest benefits.
- However, any type of business, from a retail store to a power plant — from hospitals to television stations — all types of businesses.
- And all areas within a business, will realize benefits from implementing a 5S program.

How to go about 5S Workplace Management Certification?

- Define the scope of 5S Workplace Management Certification.
- Define and document 5S Workplace Management Certification policy.
- Appoint 5S Workplace Management Certification Committee
- Make implementation plan



Benefits of 5S:

- Reduces wasted effort
- Reduces wasted time
- Reduces wasted money, thus lowering cost
- Enhances value of outputs
- Improves employee moral & motivation
- Raising quality
- Promoting safety
- Building customer confidence
- Increasing factory up-time
- Lowering repair costs

Are you Looking for the 5S Workplace Management

Call for further information at:

International Certification Services Pvt.Ltd.

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